

NORTH CANNON RIVER



WATERSHED MANAGEMENT ORGANIZATION

BOARD OF MANAGERS MEETING
Wednesday, April 17, 2024
7:00 pm

CASTLE ROCK TOWN HALL
2537 240th Street West, Farmington MN 55024

1. Call to Order

* Indicates that support materials are included within the packet

2. Approval of Agenda

3. Election of Chair

4. Audience

Anyone in the audience wishing to address the Board regarding an item that is not on the agenda may come forward at this time.

5. Consent Agenda

4.1 January 17, 2024 Meeting Minutes*

4.2 Invoices for Payment*

4.3 Year-to-Date Financial Summary*

6. New Business

5.1 Presentation on Soil Health

5.2 Information on the CRWJPB Annual Report*

5.3 Appoint Representative to the CRWJPB


5.4 Information on Wetland Health Evaluation Program (WHEP)

5.5 Waterford Quarry Proposal Timeline Review

7. Member Community Reports

8. Agenda Items and Location for July 17, 2024 Tour and Meeting

9. Adjournment



Serving the Communities of: Castle Rock Township, Douglas Township, Eureka Township, Greenvale Township, Hampton Township, Randolph Township, Sciota Township, Waterford Township, City of Miesville, City of New Trier, and the City of Randolph

NORTH CANNON RIVER



WATERSHED MANAGEMENT ORGANIZATION

DRAFT MINUTES

BOARD OF MANAGERS

January 17, 2024

7:00 p.m.

Castle Rock Townhall

NCRWMO Managers Present:

Jeff Reed	Douglas Township
Frank Wergin	Waterford Township
Wayne Peterson	Greenvale Township
Dan Peine	Hampton Township
Sandy Weber	Castle Rock Township
Nancy Sauber	Eureka Township
Todd Carlock	City of Randolph
Tom Krauter	Randolph Township
Tony VanDeSteege	Sciota Township

Others Present:

Ashley Gallagher, Dakota County SWCD Staff
Jayne Hager Dee, Dakota County SWCD Board
Greg Langer, Greenvale Resident
Mark Henry, Castle Rock Resident

1. Call to Order

Administrator Gallagher called the meeting to order at 7:03 p.m.

2. Approval of Agenda

Motion by Sauber, second by Reed to approve the agenda. Motion carried.

3. Election of Officers

Current officers are Weber as Chair, Peterson as Vice Chair, and Wergin as Treasurer/Secretary.

Open nominations for Chair. **Motion** by Peine, second by Reed to slate officers as they currently serve and cast a white ballot. Motion carried.

4. Audience

Weber asked if there was anyone in the audience that wished to address the Board on an item that is not on the agenda. No comments were made.

5. Consent Agenda

Sauber noted a grammatical correction in the minutes. Wergin noted that the final bank statement from 2023 was recently received and showed an interest earning of \$10.73. Year-end will be updated to reflect this income.

Motion by Sauber, second by VanDeSteege to approve the consent agenda. Motion carried.

6. New Business

6.1 Approve 2023 Annual Report

The Annual Report is a required document to be submitted to the Board of Soil and Water Resources (BWSR) and distributed to members. Upon approval the Administrator will send a final draft to all members for posting. Administrator reviewed the report and key changes from previous years. The Watershed Management Plan was completed in 2023 therefore the entire

table on goals and progress towards goals is new. Budget items will be updated with the \$10.73 change in year-end income from interest. A few comments were made to continue to track progress on a cumulative basis as years go by. A member would also like to see budget graph switched to show revenue first then expenses.

Motion by Reed, second by Wergin to approve the 2023 Annual Report. Motion carried.

6.2 Review Annual Member Reporting Form

An annual member reporting form has been an activity in the previous Watershed Management Plan and is still an activity in the update Plan. While NCRWMO has no rules or regulations, this form can help identify any gaps the NCRWMO could assist with through model ordinances, educational materials, or workload support. Administrator walked through the categories in the form.

Members had questions on SSTS and who is responsible authority between the County and the Township/City. Varies across the watershed, some have the county send out pump reminders, but unaware if they are still authority or not. Question about what is considered enforcement, and if sending letters is sufficient. Questions about who has turned authority back to the County and what that looks like, though members have heard County does not want to take on authority. Reminder that County does have authority of SSTS in shoreland areas. Administrator advised members to put comments in the form so they could be aggregated and NCRWMO could consider work on this item in the future.

Discussion on Metropolitan Agricultural Preserves and if a tolerable loss is needed prior to township approving or if it is on a complaint basis. Not very clear, SWCD can assist with calculating loss if there is a complaint but maybe NCRWMO would like to advocate for use of conservation plans prior to approving Metro Ag Preserves. Members advised to place comments in forms.

6.3 Review Impaired Waters List

Kristen Dieterman presented virtually on the process for impaired waters and new impairments. Of note in the NCRWMO is the addition of a tributary to Trout Brook. Trout Brook already impaired for nitrates, but a new tributary was added. All impairments in Minnesota can be viewed online, as well as the monitoring data.

6.4 Watershed Based Implementation Funding (WBIF) Discussion

Funding is from the State Clean Water Fund and has been shifting over the last few years from competitive to watershed based, meaning activities are already in watershed plans and entities don't need to compete. The North Cannon River planning area will receive almost \$400,000 in 2024. No decisions needed yet, but if members have project ideas related to water quality let the Administrator know. NCRWMO must participate in a convene process with partners to determine projects. In the past the Administrator has been delegated to serve on the convene group.

Motion by Peine, second by Wergin to delegate voting to the Administrator for the WBIF convene process. Motion carried.

7. Agenda Items and Location for April 17, 2024 Meeting

Castle Rock Township will host meeting. Email Administrator if topics arise.

8. Member Community Reports

Next meeting for Waterford quarry proposal will be in March. Email the Waterford clerk to be on the distribution list. Further discussion on SSTS and enforcement. City of Randolph turned SSTS authority over to the County. City of Randolph sewer project continues, soil borings complete for ponds, and construction will resume in the spring.

9. Adjournment - Motion by Wergin, second by Carlock to adjourn the meeting. Motion carried. Meeting adjourned at 8:05 p.m.

DAKOTA COUNTY



— SOIL & WATER —
CONSERVATION DISTRICT

**Dakota County Soil & Water
Conservation District**

4100 220th Street West, Ste 102
Farmington, MN 55024
(651) 480-7777
DakotaSWCD.Accounting@CO.Dakota.MN.US

Invoice

DATE	INVOICE #
4/1/2024	3381

BILL TO			
North Cannon River WMO Frank Wergin, Treasurer 30468 Canada Avenue Northfield, MN 55057			
AGREEMENT	BILLING PERIOD	TERMS	
2024 Agreement	Jan - Mar 2024	Net 30 Days	
DESCRIPTION	HRS/COUNT	RATE	AMOUNT
ADMINISTRATION			
Financial Reports; Board Meeting Preparation; Waterford Quarry, Met Council Rural Water Plan & General Correspondence.	29	95.00	2,755.00
Fees: Paper, Printing and Postage	1	25.00	25.00
EDUCATION AND OUTREACH			
Fees: Website Hosting	1	900.00	900.00
Website Maintenance	1.5	95.00	142.50
Advocacy and Outreach	0	95.00	0.00
Landscaping for Clean Water Classes, Materials and Maintenance Workshops	0	1,800.00	0.00
Fees:	0	0.00	0.00
TECHNICAL ASSISTANCE			
Water Monitoring	10.5	95.00	997.50
Fees: Lab Analysis, Calibrator solution, Buffer Solution and Shipping Charges for Sonde Calibration	1	120.39	120.39
Landscaping for Clean Water Technical Assistance	0	600.00	0.00
Conservation Projects Technical Assistance	0	1,000.00	0.00
COST SHARE			
Landscaping for Clean Water Grants:	0	250.00	0.00
Project: 23-IPP-02 Mark Malecha Water and Sediment Control Basin	1	1,000.00	1,000.00
It's been a pleasure working with you!		Total	\$5,940.39

North Cannon River Watershed Management Organization

January 1, 2024 to December 31, 2024

Revenue and Expense Summary

General Fund	01/17/24	04/17/24	07/17/24	11/20/24	Final Entries	Annual Total	2024 Budget
Revenues							
Member Allocations						\$ -	\$ 41,000.00
Interest - Savings Account		\$ 8.22				\$ 8.22	\$ 300.00
Total Revenues:	\$ -	\$ 8.22	\$ -	\$ -	\$ -	\$ 8.22	\$ 41,300.00
Expenses							
Administrative Services	\$ 4,264.90	\$ 3,822.50				\$ 8,087.40	\$ 17,250.00
Organizational Dues	\$ 500.00					\$ 500.00	\$ 500.00
Advocacy, Education, Outreach						\$ -	\$ 2,375.00
Support Existing E &O						\$ -	\$ 2,700.00
CS-Agricultural Projects	\$ 4,000.00	\$ 1,000.00				\$ 5,000.00	\$ 4,000.00
CS-Landscaping for Wtr Quality						\$ -	\$ 4,450.00
Water Quality Monitoring	\$ 998.88	\$ 1,117.89				\$ 2,116.77	\$ 10,525.00
5th Generation WM Plan						\$ -	\$ 1,500.00
Total Expenses:	\$ 9,763.78	\$ 5,940.39	\$ -	\$ -	\$ -	\$ 15,704.17	\$ 43,300.00
Use of Fund Balance							\$ 11,500.00
Net Surplus / (-) Deficit	<u>\$ (9,763.78)</u>	<u>\$ (5,932.17)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (15,695.95)</u>	<u>\$ (2,000.00)</u>

North Cannon River Watershed Management Organization

January 1, 2024 to December 31, 2024

Balance Sheet

Assets

Cash in Checking		\$27.85
Cash in Savings		\$30,873.05
Total Cash:	\$	30,900.90

Accounts Receivable	\$	41,000.00
Total Accounts Receivable:	\$	41,000.00

Total Assets:	\$	71,900.90
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Liabilities and Equity

Accounts Payable	\$	5,940.39
Total Accounts Payable:	\$	5,940.39

Equity

General Fund Balance January 1	\$	31,392.68
Net Surplus / (-) Deficit	\$	(15,695.95)
Total Equity:	\$	15,696.73

Total Liabilities and Equity:	\$	21,637.12
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Cannon River Watershed Joint Powers Organization

2023 Annual Report

Partners across the watershed are working together to address priorities within the Cannon River Comprehensive Watershed Management Plan. Activities in the Plan are split into three categories to include Resource Concerns, Landscape Concerns and Socioeconomic Concerns. Members are working on 11 activities related to Resource Concerns, 5 different Landscape Concerns and 1 Socioeconomic Concerns.

Within this Annual Report there are high level summaries of projects, events, studies, monitoring and funding.



Mission Statement:

Work collaboratively to improve and protect the natural resources within the Cannon River Watershed to ensure prosperity of our urban and agricultural communities.

Projects

- 58 agricultural structures including basins and grade stabilization structures
- 925 acres of agricultural management practices, primarily cover crops
- Prevented 2,336 tons of sediment from reaching priority streams each year
- Prevented 326 pounds of phosphorus from reaching priority lakes each year
- Sealed a large capacity well in Red Wing

Education

- Started a virtual learning series that covers a wide variety of topics
- Developed a logo and created a new website for the CRWJPO
- Worked with partners to offer drinking water testing at 2 clinics
- Hosted a native shoreland workshop, presented to local schools and multiple lake associations



Thirty people attended the native shoreland workshop in August at Ray's Lake Park

Contact Us

302 1st Ave NW
Faribault, MN 55021
(507) 332-5408
cannonriverwatershedmn.gov

Plans & Policies

- Six Lake Management Plans in progress which will help prioritize watershed work and in-lake treatments.
- Prioritize Target Measure Application (PTMapp) used for calculating pollutant reductions and project prioritization.
- Supported the Upper Cannon River Flood Study which received funding from Federal Emergency Management Agency.
- Updated funding policies to incorporate grazing, feedlots, native shoreland plantings, broaden soil health options, and provide incentives for Conservation Reserve Program.



A series of three basins installed to reduce soil erosion in the Little Cannon River Watershed in Goodhue County



Staff collect a water sample from Lake Volney to analyze suspended sediment and phosphorous levels

Monitoring & Tracking

- Partnered with the Minnesota Pollution Control Agency (MPCA) for water monitoring on 18 streams and 1 lake in the watershed.
- Tracked progress towards plan goals by compiling individual project data and coordinated with partners to identify and record other water quality projects completed within the watershed.

Grants & Funding

The CRWJPO has spent 93% of the first round (FY20-21) of Watershed Based Implementation Funding and 14% of the second round (FY22-23). Each Fiscal Year allocation was \$1,028,658. It is anticipated that funding levels will remain the same or increase in future years. CRWJPO also received \$30,000 to incentivize Conservation Reserve Program (CRP) enrollment.



An interactive map of the watershed with priority areas and completed projects is available online. Scan the QR code or visit cannonriverwatershedmn.gov



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