

# NORTH CANNON RIVER



## WATERSHED MANAGEMENT ORGANIZATION

### MINUTES

#### BOARD OF MANAGERS

January 19, 2022

7:00 p.m.

Eureka Townhall

#### NCRWMO Managers Present:

Jeff Reed	Douglas Township
Frank Wergin	Waterford Township
Greg Langer	Greenvale Township
Dan Peine	Hampton Township
Don Dinesen	Randolph Township
Nancy Sauber	Eureka Township

#### Others Present:

Ashley Gallagher, Dakota County SWCD Staff  
Jayne Hager Dee, Dakota County SWCD Board  
Melissa King, Board of Water & Soil Resources  
Paul Marston, ISG  
Maureen Hoffman, Metropolitan Council (Virtual)

#### 1. Call to Order

Vice Chair Langer called the meeting to order at 7:02 p.m.

#### 2. Approval of Agenda

**Motion** by Sauber, second by Reed to approve the agenda. Motion carried.

#### 3. Election of Officers

Open nominations for Chair. Nomination for Sandy Weber. **Motion** by Reed, second by Sauber to close nominations and cast a unanimous ballot for Sandy Weber for Chair. Motion carried.

Open nominations for Vice Chair. Nomination for Jeff Reed. **Motion** by Langer, second by Wergin to close nominations and cast a unanimous ballot for Jeff Reed for Vice Chair. Motion carried.

Open nominations for Treasurer/Secretary. Nomination for Frank Wergin. **Motion** by Reed, second by Sauber to close nominations and cast a unanimous ballot for Frank Wergin for Treasurer/Secretary. Motion carried.

#### 4. Audience

Langer asked if there was anyone in the audience that wished to address the Board on an item that is not on the agenda. No one appeared.

#### 5. Consent Agenda

**Motion** by Wergin, second by Langer to remove financials from consent agenda. Motion carried.

##### 5.1 July 21, 2021 Meeting Minutes

**Motion** by Sauber, second by Wergin to approve the minutes with the four corrections as noted. Motion carried.

##### 5.2 Invoices for Payment

Wergin presented invoices for payment. Invoices total more than funds available in checking and savings. SWCD has agreed to hold the regular invoices but process the WBF grant invoices. This will allow for the second disbursement of the WBF grant from BWSR to be disbursed to NCRWMO. BWSR disburses grants in a 50% payment then the next 40% once the initial money is all spent and finally 10% upon grant completion and final reporting. **Motion** by Langer, second by Reed to approve invoices as presented. Motion carried.

### 5.3 Year-to-Date Financial Summary

Summaries were included in the meeting packet. There is a summary for the WBF grant from BWSR, a summary of funds (local dues) and a year-end balance sheet. Wergin provided updated balances based upon the approved invoices. **Motion** by Sauber, second by Peine to approve the year-end financial summaries. Motion carried.

## 6. New Business

### 6.1 NCRWMO Watershed Plan Update

#### 6.1.1 Planning kick-off presentation and public comment opportunity

Gallagher provided a presentation on the engagement process and outcomes. There were no comments. There was a clarifying question on the priority resources ranking and the implementation ranking. Lake Byllesby remains number one, however when getting to the activities part of the plan, implementation may occur most in Chub Creek Watershed in order to see change in Lake Byllesby. The committees recognized the NCRWMO only has small portion of contributing land, which emphasizes the need for continued partnerships on a full Cannon watershed scale.

#### 6.1.2 Review and approve priority issues, concerns, and resources

ISG prepared a memo for the Board that includes priorities as was presented by Gallagher. **Motion** by Langer, second by Wergin to approve the priorities as presented in the memo. Motion carried.

### 6.2 Performance Review and Assessment Program (PRAP) Report Comments

The Board saw the full PRAP report at the October NCRWMO Board meeting. NCRWMO has the opportunity to respond to BWSR's report. Gallagher prepared a response based upon comments at the October meeting. Action items are required while recommendations are not. Everything will be addressed at some point. **Motion** by Reed, second by Langer to submit the PRAP response letter as presented to BWSR. Motion carried.

### 6.3 Convene Process for Watershed Based Funding BWSR Grant

NCRWMO has now participated in the pilot round of Metro WBF, the first round and is preparing for the FY22-23 round of WBF funding. The money is available to those with eligible plans, which for this metro planning area currently includes NCRWMO and County Groundwater Plan, could even use Cannon CWMP. Last round of funding Board delegated voting authority to the Administrator. **Motion** by Peine, second by Langer to delegate the decision-making representative as the Administrator for the convene process. Motion carried.

### 6.4 Landscaping for Clean Water Summary

Information update that NCRWMO and the other WMOs in Dakota County continue to support the SWCD Landscaping for Clean Water program (LCW). LCW provides education and funding for smaller scale raingardens, native plantings, and shoreline restorations. There were two projects within the NCRWMO watershed this year.

### 6.5 Wetland Health Evaluation Program (WHEP) Joint Powers Agreement

NCRWMO has sponsored a WHEP team since 2017. This is an agreement to ensure that Dakota County implements WHEP and payment is made by NCRWMO when invoiced. The WHEP program allows for the WMO to gather data but is also an important program for involving volunteers and increasing knowledge of the watershed. **Motion** by Langer, second by Wergin to approve the JPA with Dakota County for WHEP. Motion carried.

### 6.6 Draft 2021 Annual Report

Gallagher presented the Draft 2021 Annual Report. It is a required document that must be submitted to BWSR. It is due at the end of April; however if the Board is comfortable approving now it can be submitted and distributed to members. Hager Dee commented that members should try to distribute through their networks. Sauber commented on spelling of Eureka in the table. **Motion** by Peine, second by Reed to approve the report as presented. Motion carried.

**7. Agenda Items and Location for April 20, 2022 Meeting**

Greenvale Township will host next meeting pending scheduling check.

**8. Member Community Reports**

Townships have upcoming elections.

**9. Adjournment - Motion** by Peine, second by Sauber to adjourn the meeting. Motion carried. Meeting adjourned at 8:08 p.m.