



North Cannon River Watershed Management Organization

Serving the Townships of: Castle Rock | Douglas | Eureka | Greenvale | Hampton | Randolph | Sciota | Waterford
And the Cities of: Miesville | New Trier | Randolph

MINUTES

BOARD OF MANAGERS

October 6, 2021

7:00 p.m.

Eureka Townhall

NCRWMO Managers Present:

Sandy Weber	Castle Rock Township
Frank Wergin	Waterford Township
Greg Langer	Greenvale Township
Dan Peine	Hampton Township
Harlan Lichty	City of Randolph
Tony Van De Steeg	Sciota Township
Don Dinesen	Randolph Township
Nancy Sauber	Eureka Township
Jeff Reed	Douglas Township

Others Present:

Ashley Gallagher, Dakota County SWCD Staff
Jayne Hager Dee, Dakota County SWCD Board
Melissa King, Board of Water & Soil Resources
Brett Arne(Virtual), Board of Water & Soil Resources
Julie Larson, Eureka Township Resident
Valerie Grover, Dakota County Groundwater

1. Call to Order

Chair Weber called the meeting to order at 7:02 p.m.

2. Approval of Agenda

Motion by Langer, second by Wergin to approve the agenda. Motion carried.

3. Audience

Chair Weber asked if there was anyone in the audience that wished to address the Board on an item that is not on the agenda. No one appeared.

4. Consent Agenda

4.1 July 21, 2021 Meeting Minutes

4.2 Invoices for Payment

4.3 Year-to-Date Financial Summary

Motion by Peine, second by Dinesen to approve the consent agenda. Motion carried.

5. New Business

5.1 Presentation on Dakota County Agricultural Chemical Reduction Effort (ACRE)

Valerie Grover presented on the ACRE plan and process. Factsheet was included in the Board materials. ACRE is an action item within the County Groundwater Plan which was approved in 2020. Agricultural chemicals are the focus of ACRE however the County Groundwater Plan has action items related to other contaminants and groundwater concerns. The process includes a survey of residents with cropland, multiple opportunities for stakeholder engagement and meetings with advisory committees. Members are encouraged to think about their LGU and submit comments. The next townhall meeting will be in early 2022 and information will be distributed via existing networks including the WMOs, townships, ag organizations etc. Valerie also provided a handout on potential shallow well locations. The shallow well monitoring network

will be outside the Hastings Drinking Water Supply Management Area (DWSMA) since Minnesota Department of Agriculture is installing wells within the DWSMA as part of the Groundwater Protection Rule. Most wells are located in County road rights-of-way; however a few are within township road rights-of-way and Dakota County will be coordinating with these townships. Installation of the first round of wells is to occur in 2021.

5.2 Approve the Stakeholder Engagement Plan for NCRWMO Watershed Plan

The consultant hired for the Watershed Plan update, ISG, created a Stakeholder Engagement Plan that was included in the Board materials. This is a required element prior to beginning the planning process. The Administrator reviewed the plan with Board of Water and Soil Resources (BWSR) to ensure it met the required planning components. There will be a public open house to gather input on priorities. ISG has virtual open house technology in which they can replicate the in-person open house. There will be a Technical Committee and Advisory Committee meeting throughout the planning process. Proposed date for open house was November 10th, Board suggested 4:00-6:00 pm.

Motion by Reed, second by Langer to adopt the Stakeholder Engagement Plan. Motion carried.

5.3 Review the Performance Review and Assistance Program (PRAP) Report

Brett Arne with Board of Water and Soil Resources presented on the PRAP process and report. The report was handed out at the meeting. The review is a regular review that is required to be completed on organizations at least every 10 years. Review included discussions with staff (Administrator), surveys of partners and review of watershed plan implementation. The report has three action items that require follow-up and three recommendations. The report is still in draft form and the NCRWMO has the opportunity to comment. Board members should direct comments to the Administrator and comments will be reviewed at the January Board meeting. There was a question as to whether these items could be addressed during the watershed plan update process. Most of them could be and will be addressed with a new plan. Some actions/recommendations will take time and money to complete outside the new watershed plan process.

5.4 Request Extension on BWSR FY19 Watershed Based Funding Grant

The NCRWMO has a grant that is set to expire at the end of 2021. The work is being completed through a JPA with the SWCD. The project funds are encumbered towards a project, however construction timelines may go late. Other organizations will delegate to staff the authority to manage state grants. Since NCRWMO does not meeting again in 2021 this would allow grant management to still occur.

Motion by Wergin, second by Reed to delegate to staff the signing authority and management of State grants. Motion carried.

5.5 Approve 2022 Budget and Dues

Draft budget and dues were presented at the July NCRWMO meeting. There were minor changes to the budget including more hours for administration related to the watershed plan update in expenses and using another \$5,000 in reserves in revenues. There was a question on how dues are calculated. The spreadsheet shows what goes into the calculation. The dues formula was established in the JPA when the organization first formed. The Administrator will provide the language in the JPA related to dues to the Board for reference.

Motion by Dinesen second by Wergin to approve the 2022 budget and dues. Motion carried.

5.6 Approve Workplan with SWCD for 2022

Workplan is tied to the budget. Changes in workplan from last year include the SWCD rate increase from \$80 to \$85 and administrative time for the Plan update. All other items (monitoring, LCW, cost-share) remain the same.

Motion by Langer second by Sauber to approve the workplan with the SWCD. Motion carried.

5.7 Select Legal Services Agreement

RFP was posted after the July meeting; only one proposal was received. Campbell Knutson is the current legal counsel for the NCRWMO. Soliciting for services is required every two years.

Motion by Reed, second by Van de Steeg to select Campbell Knutson for legal services and authorize the Administrator to sign a contract. Motion carried.

5.8 Approve 2022 Meeting Schedule

- January 19, 2022
- April 20, 2022
- July 20, 2022
- November 16, 2022

Motion by Sauber second by Langer to adopted to meeting schedule as presented. Motion carried.

6. Agenda Items and Location for January 19, 2022 Meeting

Eureka Township will host next meeting.

7. Member Community Reports

Hager Dee announced she saw that Dakota County had purchased and protected an area around Lake Bylesby, which is good for the Cannon River.

8. Adjournment - Motion by Sauber, second by Van de Steeg to adjourn the meeting. Motion carried. Meeting adjourned at 8:02 p.m.